



As well as directly supporting your activities, MGF compiles responses that will lead to positive actions being taken the Private Sector Foundation Uganda to better the business environment. By assisting to fill in this questionnaire, you assist the entire private sector. Thank you.

APPLICANT QUESTIONNAIRE

1. Name of the Enterprise/Association _____

2. Sector business activity of your firm / Association. Please tick **one**:

- Tourism ICT/BPO Horticulture
- Coffee Edible oils Grains and pulses
- Fisheries Others (specify) _____

3. Specific principal business activity of your firm/Association

Please describe:

4. Total Number of permanent employees _____ No. of women _____

5. Number of temporary employees _____ No. of women _____

6. Number of Youth employees _____ No. of women _____

7. Approximate total sales in last calendar year in UGX

- Less than 12 million 13 – 360 million 360 million - 30 billion
- Above 30 billion

8. Product line/ Services Description	% of Total Sales	% Exported
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

9. Please rate the following common management problems in your business, by circling from 0 "Not applicable", 1 "No problem", 2 " Minor problem", 3 "Moderate problem", 4 "Big problem", or 5 "immense problem"

a) Diagnosing and resolving problems	0	1	2	3	4	5
b) Meeting product quality standards of customers	0	1	2	3	4	5
c) Maintaining stocks of finished goods	0	1	2	3	4	5
d) Low productivity	0	1	2	3	4	5
e) Providing quality service to customers	0	1	2	3	4	5
f) Managing bookkeeping and costing	0	1	2	3	4	5
g) Managing business finances	0	1	2	3	4	5
h) Managing employees	0	1	2	3	4	5
i) Promoting products and services	0	1	2	3	4	5
j) Achieving wide distribution	0	1	2	3	4	5
k) Competing on price	0	1	2	3	4	5
l) Competing on quality	0	1	2	3	4	5
m) Identifying new customers, markets	0	1	2	3	4	5

10. In operating your business, how severe is each of the following problems with relation to **external business services**? (Please circle as per instructions in question 9)

a) Availability of qualified business consultants	0	1	2	3	4	5
b) Availability of affordable, qualified consultants	0	1	2	3	4	5
c) Availability of practical training courses	0	1	2	3	4	5
d) Availability of qualified production experts	0	1	2	3	4	5
e) Availability of testing laboratories	0	1	2	3	4	5
f) Availability of professional distribution companies	0	1	2	3	4	5
g) Availability of qualified accountants	0	1	2	3	4	5
h) Availability of raw material / ICT suppliers	0	1	2	3	4	5
i) Availability of competent legal services	0	1	2	3	4	5
j) Availability of foreign market information	0	1	2	3	4	5
k) Availability of professional advertising advise	0	1	2	3	4	5

11. How severe are each of the following constraints for the growth and future operation of your company? (Please circle as per instructions in question 9)

a) Lack of demand	0	1	2	3	4	5
b) Competition from foreign products/services	0	1	2	3	4	5
c) Competition from local products/services	0	1	2	3	4	5
d) Quality of the labour force	0	1	2	3	4	5
e) Access to or cost of loans	0	1	2	3	4	5
f) Transport costs	0	1	2	3	4	5
g) Electricity costs and outages	0	1	2	3	4	5
h) Telecommunications difficulties	0	1	2	3	4	5
i) High taxes and/or burdensome tax administration	0	1	2	3	4	5
j) Import costs, regulations, red tape	0	1	2	3	4	5
k) Export costs	0	1	2	3	4	5
l) Export market protection	0	1	2	3	4	5
m) Political and economic uncertainty	0	1	2	3	4	5
n) Research and Development	0	1	2	3	4	5

12. For each of the questions on Social Safeguards in the enterprise answer either **Y** for **Yes** or **N** for **No** based on the actual situation on the ground. It is important that the interviewer sees actual evidence or lack of it before entering a response.

Are some of the employees children?	[]
Does the enterprise occasionally use children?	[]
Is there a record of abuse of workers?	[]
Is there reported sexual harassment of workers?	[]
Is Occupational health safety for workers considered?	[]
Has there been involuntary movement of people?	[]
Does enterprise maintain cultural heritage?	[]
What is the status of the land holding (customary, lease, etc.)?	[]
Is there evidence of land tenure status (affidavit, other documentation)?	[]
Has a project grievance mechanism been established?	[]

13. For each of the questions on Environmental Safeguards in the enterprise answer either Y for Yes or N for No based on the actual situation on the ground. It is important that the interviewer sees actual evidence or lack of it before entering a response.

Will the project have an impact through emissions or alike on?	
- air,	[]
- soil,	[]
- water,	[]
- Nuisance (dust, odour, noise etc.)	[]

Is the project activities within or adjacent to protected and environmentally sensitive areas?

- wetlands, []
- river, []
- lake, []
- forest and []
- park reserves, etc. []

Does your project/enterprise generate solid, liquid and hazardous wastes?

- solid wastes []
- liquide waste []
- hazardous waste []

Does your project/enterprise have on site hazardous chemicals, fuel pesticides?

- on-site chemicals or fuel storage []
- training on proper handling of chemicals and fuel []
- pesticide use and management []

14. For each of the questions on Environmental and Social Safeguards **Policy, Legislation and Standards** in the enterprise answer either **Y** for **Yes** or **N** for **No** based on the actual situation on the ground. It is important that the interviewer sees actual evidence or lack of it before entering a response.

Is the project/operation likely to be consistent with WB/National/environmental and social legal frameworks (i.e. international conventions ratified by Uganda)? []

Has project received requisite planning approvals from lead authorities (District, NEMA etc.)? []

Has project receive requisite Environmental, health and safety permits?

- wetlands use permit, []
- effluent/waste water disposal []
- abstraction permit, []
- workplace place permits) []

15. For each of the questions on Environmental, Health and Social System **Standards** in the enterprise answer either **Y** for **Yes** or **N** for **No** based on the actual situation on the ground. It is important that the interviewer sees actual evidence or lack of it before entering a response.

- Does your enterprise have a written environmental and social policy? []
- Does your enterprise have a written human resource? []
- Does your enterprise have environmental, health and safety training for employees? []
- Does your enterprise have a designated person in charge of environmental and social issues? []

Thank you for your cooperation.